



## Non-Profit Internship or Volunteer San Diego County

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**Reports To:** Events and Volunteer Engagement Manager

**Department:** Development

**Part Time:** 10-20 hours per week

**Location:** San Diego County, CA

**Home Office:** San Diego, CA

### Primary Purpose

Susan G. Komen San Diego is looking for a driven development intern. Your work will help Komen San Diego further their mission as the County's largest funder of free breast cancer treatments and services, and is the only organization providing qualified women the free services they need for every step of the breast cancer journey.

### Development Internship Duties

- Provide support to the Development Department to achieve annual fundraising goals and strategizing successful small and large scale events
- Assist in planning and execution of large and small scale events, including Dine Out for the Cure, Row for the Cure and Screens, Genes and the Choices We Make
- Perform updates in Salesforce database
- Perform in depth donor and prospect research
- Other duties as assigned

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### Development Internship Skills Required

- Interest in fundraising
- Strong organizational skills
- Proficiency in Microsoft Office Suite
- Strong writing and communication skills
- A passionate, positive, and willing-to-learn attitude

**Hire Date:** Immediately

- To Apply: Please send your resume and cover letter [gabby@sdkomen.org](mailto:gabby@sdkomen.org) with: "Development Internship" in the subject line. Qualified applicants will be contacted for an interview.
- Semester internships, this is an unpaid position.