



Non-Profit Internship or Volunteer San Diego County

Reports To: Development Officer
Department: Development
Part Time: 10 hours per month
Location: San Diego County, CA
Home Office: San Diego, CA

Primary Purpose

Susan G. Komen San Diego is looking for a driven development intern. Your work will help Komen San Diego further their mission as the County's largest funder of free breast cancer treatments and services, and is the only organization providing qualified women the free services they need for every step of the breast cancer journey.

Development Internship Duties

- Provide support to the Development Department to achieve annual fundraising goals focused on individual gifts.
- Assist in stewardship efforts including engagement and cultivation of existing donors.
- Assist with execution of donor stewardship events
- Perform updates in Salesforce database
- Perform in depth donor and prospect research
- Other duties as assigned

Development Internship Skills Required

- Interest in fundraising
- Strong organizational skills
- Proficiency in Microsoft Office Suite
- Strong writing and communication skills
- A passionate, positive, and willing-to-learn attitude

Hire Date: Immediately

- To Apply: Please send your resume and cover letter meredith@sdkomen.org with: "Development Internship" in the subject line. Qualified applicants will be contacted for an interview.
- Semester internships, this is an unpaid position.