



**Reports To:** Director of Mission and Public Policy

**Department:** Mission, Susan G. Komen San Diego

**Part Time:** 20-25 hours per week

**Compensation:** \$20/hr

**Location:** San Diego, CA

In San Diego, six women a day are diagnosed with breast cancer and unfortunately one woman a day passes away from this disease. The death rate is disproportionately worse for some—African American and Black women are 40% more likely to die from breast cancer than their Caucasian counterparts. Susan G. Komen San Diego works to improve health equity and is the only breast cancer organization that works in laboratories, in neighborhoods, with lawmakers and globally to tend to the needs of people facing this disease. Join us in making a meaningful and substantial impact on breast cancer outcomes in San Diego County.

Komen San Diego is made up of a small but mighty team that works hard and makes a big impact. We literally roll up our sleeves and put on our sneakers to get the job done. We also have high expectations for the work we produce and the relationships we build. Our team loves to take daily walk breaks, pitch in to help one another and at the same time work autonomously on projects. A smaller organization means less red tape and greater opportunities for creativity and defining strategy. If you are passionate about women's health issues, breast cancer and driving change, we want to hear from you.

### **Primary Purpose**

The Health Equity Coordinator will serve as a Susan G. Komen San Diego representative in San Diego County's underserved communities of color facing breast health disparities. The overall goal of this position is to achieve health equity in the Affiliate's service area by facilitating access to breast health services and improving quality and cultural competency of breast health services in Komen San Diego's target areas. Increased breast health knowledge, barrier identification and resource linkage, strengthened patient/provider communication, and increased diversity in clinical trial participation are integral activities for this role. The ideal candidate is committed to the Komen mission to save lives by finding research breakthroughs for breast cancer and ensuring all people receive the care they need.

**Minimum Hours Required Per Week:** 20-25 hours per week, travel, evenings and weekends as needed.

### **Responsibilities**

#### **Health Resource Support:**

- Provide assistance to women by providing resources for breast health screening services.
- Identify barriers to care and coordinate resources to develop effective solutions.
- Connect and link client and families to community social support agencies and resources.
- Provide support through active and empathic listening.
- Provide appropriate educational information in line with Komen messaging.
- Build relationships with all other affiliate coordinators and advocates specific to project.

#### **Education and Outreach:**

- Serve as a knowledgeable resource and make presentations, on behalf of Komen San Diego for breast health information and services in the Affiliate service area to the general public, community organizations, medical

facilities, and health professionals.

- Assist in developing and implementing activities that address the gaps in uninsured/underinsured populations in service area through education and outreach efforts, as proposed in the Community Profile and set forth through a strategic plan.
- Work collaboratively with staff to participate in appropriate community sponsored educational programs, and appropriate Affiliate education initiatives within the Affiliate service area.
- Encourage and support partnerships and collaborations among medical providers, community organizations, schools, corporations and government agencies (i.e., health departments, etc.) as requested.
- Track and analyze all activities, interactions and pre-post data related to community events and presentations

**Public Policy:**

- Implement planned activities that address gaps in underserved populations through advocacy and public policy efforts as requested.
- Collaborate and support the public policy efforts of the Affiliate as requested.

**Additional Responsibilities:**

- Support all community data collection, reporting and analysis, including the Affiliate’s Community Profile.
- Assist with the preparation of grant and funding reports.
- Serve as a Komen San Diego representative in the general community as well as in media (television, radio, print, etc.) when deemed appropriate.
- Provide local communications support for all of the above program activities.
- Other activities/duties deemed appropriate by the Director of Mission and Public Policy that will promote, improve access and enhance breast health services throughout the Affiliate’s service area.
- Assist and participate as needed for the Annual Komen San Diego Race for the Cure® and other Komen San Diego activities and events as requested.
- Assist with the planning of events related to community education, training and screening.
- Participate in weekly staff meetings.

**Candidate will also possess:**

- Ability to develop collaborative relationships with healthcare facilities, community organizations, grantees, faith based organizations, public health organizations, and corporations.
- Strong communication skills, both oral and written.
- Strong presentation skills, including public speaking, and comfort discussing breast health, cancer and related topics.
- Strong problem-solving, time-management, priority-setting, and decision-making skills.
- Ability to manage multiple projects.
- Excellent organizational skills with focus on details and follow through to completion.
- Ability to develop strong working relationships with Affiliate staff, volunteers’ and grantees.
- Strong knowledge of Microsoft Word, Excel, PowerPoint and Outlook.
- Positive attitude and team oriented mindset.
- Desire to work in diverse communities.
- Self-motivation.
- Ability to manage time in a fluid and fast-paced environment, in and out of the office.

**Position Qualifications**

- Trusted member of and/or have a close understanding of San Diego’s underserved communities of color facing breast health disparities.
- Minimum of 2 years experience in related field.
- A.A. degree or equivalent is desired.
- Knowledge of healthcare delivery systems a plus.
- Relationships with or experience in collaborating with faith based communities a plus.

**Essential Functions of Position**

1. Must have valid California driver's license, reliable personal vehicle and auto insurance coverage.
2. Travel within Affiliate service area.
3. Flexible schedule including some evening and weekend work.
4. Ability to occasionally lift approximately 35 pounds.

**Hire Date:** Immediately

To Apply: Please send your resume and cover letter to Lizzie Wittig at [employment@sdkomen.org](mailto:employment@sdkomen.org) with "Health Equity Coordinator" in the subject line. Qualified applicants will be contacted for an interview.